Queue view – Quick Overview

Walk-in Estimated V	Wait : 1 min			Y Filter Vis	sits by Name, Phone, I	Email, Stylist*				Show me how to No show lis	t 🛱 🔾 🐳 Atter
ests waiting: 14	SERVICE		ARRIVED	ORIGINAL	EXPECTED	4 ==	G	iuests being serviced: 2 5	START	ELAPSED / ESTIMATED	Total Guests today:
leanne.l In: 09:29 am	Haircut 3	🗐 🕹 First Available		11:20 am		 <td></td><td>16 Mark H @ In: 08:32 am</td><td>11:25 am</td><td>4min / 20min</td><td>\bigcirc</td>		16 Mark H @ In: 08:32 am	11:25 am	4min / 20min	\bigcirc
Sandra M • In: 09:35 am	Haircut	Brad Thompson (Req.)	10:27 am 11 min	11:30 am	11:40 am	(m) >>		Haircot + / 6 22 (Brad Thomoson		Total:\$2
Nora B * In: 09:38 am	Haircut	🖕 🛓 Brad Thompson (Req.)	10:27 am 11 min	2hr 1min	11:40 am	(4) >>		음: Please add guest basic details			Add Er
Sam D In: 10:16 am	Haircut	🔒 🖉 First Available	-	1hr 33min	11:50 am	(J) >>		1 Beverly B 🕫 🔹	11:03 am	25min/100min	\bigcirc
Dave M • In: 09:44 am	Haircut .	ar Emily Tucker	-	12:00 pm	12:00 pm) E		Root touch up Haircut	Emily Tucker		
Mary J In: 10:32 am	Haircut	Emily Tucker		12:20 pm	12:20 pm) S		Blow dry	Emily Tucker		
MICHAELS In: 10:35 am	Haircut	Emily Tucker		12:20 pm	12:20 pm	л		+ D D E 0	b ⊕ ≪		Total : \$ 12 Add Er
rich p • In: 10:36 am	Haircut	🖕 First Available		12:40 pm	12:40 pm	л					100 5
John H In: 08:29 am	Haircut	ar Emily Tucker	** /	01:20 pm	01:20 pm	-Ð >>					
Lorene H In: 09:26 am	Haircut	ayr Emily Tucker	**	01:40 pm	01:40 pm	л					
Fred G In: 09:51 am	Haircut	Brad Thompson (Req.)	08:51 am 2hr 11 min	4hr 48min	01:40 pm	(s) >>					
silvian *	Haircut	🖕 First Available		03:20 pm	03:20 pm	E »					

- 1. Guests waiting area: Guests in the queue whose services have not started yet.
- 2. Guest identification number: Guests are sequentially numbered each day, starting with 1.
- 3. Queue cards (collapsed): Guess information can be collapsed or expanded.
- 4. Expand or Collapse All Guests' info: Expand or collapse all guests' information with these buttons.
- 5. Guest being serviced area: Guests whose services have started or completed.
- 6. Color legend: The coloring of the queue card shows service and guest info.

Expanded & Collapsed Views

Gue	ests waiting: 7		Guests waiting: 7
	GUEST	ARRIVED ORIGINAL EXPECTED	GUEST 2 ARRIVED ORIGINAL EXPECTED
2	Dale C (1) In: 05:56 am	07:26 pm 2hr 3min 09:05 am 0 min	2 Dale Cooper 📅 07:26 pm 2hr 3min 09:05 am 0 min
	SuperCut	First Available	(+) <u>SuperCut</u> → <u>First Available</u>
4	Brittaney T (iii) In: 11:30 am MIGSRV	Omin 08:10 pm 0 min Michael	→ → → → → → → → → → → → → → → → → → →
		, - <i>p</i>	
3	DANIELLE. (20) In: 10:55 am MIGSRV	4min 08:20 pm 0 min J First Available	→ A BrittaneyT Image: Constraint of the second
5	David H In: 12:02 pm	2min 08:20 pm 0 min	
	MIGSRV	🔒 First Available	음 Please add guest basic details

Expanded View

Collapsed View

- **1. Quick actions:** Actions for moving a guest to in-service and check-ins.
- 2. Guest details: Clicking on a guest's name will take you to the guest profile.
- 3. Other actions: Other actions associated with the visit like change/assign stylist, modify booking, add/edit services, etc.

Queue Cards



- **1.** In: Displays the exact time the guest was added to the queue.
- 2. Arrived: Tracks when a customer checks-in (call-ahead) or when a customer is added to the queue (walk-in).
- **3.** Arrived: Displays the expected wait time of the guest.
- 4. Original: For call aheads, displays the original scheduled start time. For walk-ins, displays the originally given wait time.
- **5. Expected:** Displays the expected start time of the booking.
- 6. Expected: When enabled, display how much the guest's wait time has changed from the original wait time.